



COACHING TERMS OF REFERENCE

Appendix A

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COACHING TERMS OF REFERENCE

1.00 - GENERAL

- 1.01** All references to the Rules, Discipline and Protest Committee (hereafter referred to as the RD&P) herein shall apply specifically to the Forest Glen Baseball Association (hereafter referred to as FGBA) RD&P, unless otherwise specifically noted.
- 1.02** All managers, players, umpires, teams and participants acting as representatives of the FGBA shall be bound by the rules and regulations specified herein.

2.00 - TEAM CONDUCT

- 2.01** Continued, prolonged or chronic harassment of officials or opposing team members, or conduct considered detrimental to the best interest of the FGBA by a team, player or coach or manager during a game, shall subject the offender(s) or the team to disciplinary action as deemed necessary or appropriate by the FGBA Executive Council, based on the recommendations of the RD&P Committee members.
- 2.02** Players shall refrain from using profane, obscene or derogatory language at any time in the presence of other players, umpires, game officials, coaches or parents, while representing the team.
- 2.03** Players shall not, under any circumstances, resort to any form of violence while representing the team.
- 2.04** Players shall conduct all conversations with restraint and respect while discussing any situation with another player, Coach, Umpire, or parent while representing the team.

3.00 - COACHES/MANAGERS CONDUCT

- 3.01** A team Manager or Coach may be censured or suspended by the RD&P Committee or expelled by the FGBA Executive Council, if, in the opinion of the aforementioned their actions, omissions or conduct is prejudicial to the FGBA, or any team, player or game official within the jurisdiction of the FGBA.

3.02 Team Managers and/or Coaches shall be responsible for the action and conduct of their team's players and their player's parents before, during and after all games, and for fostering and promoting the purposes and objectives of the FGBA.

4.00 - RULES OF CONDUCT

4.01 A player shall not be intentionally excluded from playing in any game that his/her team is participating in.

4.02 A Coach, Manager, Convenor, or representative of FGBA shall not intentionally initiate the transfer or registration of any player from one association to another. **Recruiting from other associations is strictly prohibited** (including the District of Malton).

4.03 A Coach, Manager or representative of FGBA shall refrain from using profane, obscene or derogatory language at any time in the presence of players, umpires, game officials or parents.

4.04 A Coach and/or Manager shall not, under any circumstances, resort to any form of violence while performing his/her duties as a representative of the FGBA.

4.05 A Coach and/or Manager shall conduct all conversations with consideration and restraint while discussing a situation with any opposing coach, parent or official and to approach every situation with a respectful and responsible attitude.

4.06 All head Coaches shall annually attend and participate in at least one Coach's Clinic (providing one is available through the FGBA).

4.07 Executive members of the FGBA, other than the playing team's Coach or Manager **shall not** interfere in the performance of a game unless requested by the Umpire.

5.00 - COACH OR PLAYER SUSPENSIONS

5.01 a) A coach or player ejected from a game, by a game official, shall completely leave the vicinity of the park and shall be suspended from coaching or playing for **one (1) game**. This suspension is to be served for the immediately following scheduled game.

b) If a coach refuses to leave the vicinity of the park after being ejected from the

- game by an official, the game shall be suspended, and the coach of the opposing team shall file a protest with the RD&P who shall determine the official outcome of the game.
- 5.02** a) Any coach or player wishing to appeal a FGBA suspension shall do so in writing to the Chairman of the RD&P Committee no later than 48 Hours (exclusive of Saturdays, Sundays and Statutory holidays) after the happening of the event, by registered mail or hand delivery.
- b) The RD&P Chairman, after compiling the facts, shall decide whether or not the appeal merits a special meeting of the Committee. If he believes there are not sufficient grounds to merit a special meeting he may decline the appeal. The RD&P Chairman does not have the right to approve any such appeal or veto the suspension. Only the RD&P Committee may do so.
- c) These suspensions may be delayed by the Chairman of the RD&P Committee provided an appeal has been filed by the injured parties and the Chairman has agreed to hear the appeal. Confirmation of the delay in the suspension pending a hearing must be obtained by the suspended parties, otherwise the suspensions must be served.
- 5.03** In all such cases of suspension the Umpire shall submit a full report of such matters to the Umpire-in-Chief within 48 hours, who shall then inform the RD&P Committee.
- 5.04** If the Committee, after reviewing the facts, deems further action is necessary, it may impose further suspensions or other disciplinary action as seen fit.
- 5.05** The RD&P Committee has the authority to suspend any player, coach or team official for a maximum of **five (5) games**. (The total of 5 games includes the mandatory suspension)
- 5.06** a) The RD&P Committee may submit any recommendation for further suspension to the FGBA Council.
- b) The FGBA Council shall review the RD&P Committee's recommendation for further suspension and may accept it as submitted, add to it, or reduce it. Under no circumstances may the FGBA Council reduce the first **five (5) games** of any player's, coach's, manager's or team official's suspension.
- 5.07** a) Any additional suspension invoked by the FGBA Council is subject to appeal in writing to the President.
- b) In receipt of the appeal, the President shall invite the suspended party(s) to

attend the next FGBA Council meeting where the council shall review the appeal.

- c) The Secretary shall notify the appellant of the Council's decision in writing within seven (7) days of the meeting.

5.08 Umpires shall ensure that any ejected player, coach, manager or team official is advised of such at the time of ejection and record it on the game sheets of both teams. In the case of a player being ejected the coach or manager of the team shall also be verbally advised of the ejection at the time it happens and remind same of the impending mandatory suspension.

5.09 a) The RD&P Committee may, at it's option, invite or decline to invite, any person subject to suspension to the meeting at which suspension is considered.

- b) Any minor who is subject to suspension and is invited to this meeting is entitled to representation by a parent, legal guardian or team official.

6.00 - PROTESTS

6.01 a) A Team wishing to protest a game based on an alleged misinterpretation of the rules shall register such protest at the time of the incident with the plate umpire, who shall record and sign the protest on both team's score sheets. Both teams shall have a coach or manager also sign the score sheets. Penalty for a coach refusing to sign the score sheets: forfeit to the team which signs.

- b) The team protesting shall file the protest in writing signed by the team manager or coach with the Chairman of the RD&P Committee, with copies to the FGBA Umpire-in-Chief and the manager of the team protested against, not later than 48 hours (exclusive of Saturdays, Sundays and Statutory holidays) after the event by registered mail or hand-delivery.

6.02 The Team manager or coach of the team protested against may at his option, file a written reply with the Chairman of the RD&P Committee no later than 36 hours (exclusive of Saturdays, Sundays and Statutory holidays) after receipt of the copy of the protest.

7.00 - COMPLAINTS

7.01 A team wishing to register a complaint due to the actions or conduct of any FGBA representative, umpire, player, coach or manager shall submit such complaint in writing signed by the team manager or coach not later than 48 hours (exclusive of Saturdays, Sundays and Statutory holidays) after the

event by registered mail or hand delivery.

- 7.02** Any player or parent wishing to register a complaint due to the actions or conduct of any FGBA representative, umpire, player, coach or manager shall submit such complaint in writing within 14 days after the event, by registered mail or hand delivery. This shall not preclude parents wishing to register a complaint with the Executive Committee regarding a specific incident.
- 7.03** The Chairman of the RD&P, shall then advise the person(s) to whom the complaint is against and invite the party(s) to respond in writing no later than 36 hours (exclusive of Saturdays, Sundays and Statutory holidays) after notification of the complaint.
- 7.04** In the case of a FGBA Executive member or umpire, the RD&P Committee may only recommend to the FGBA Council, appropriate disciplinary action.



COACH'S TEN COMMANDMENTS

1. The game is for your players, not for your personal gratification or position.
2. The team must have pride in itself and respect for their opportunity to participate, their coaches and teammates.
3. Be positive in your approach and eliminate the fear of failure.
4. Control your temper and encourage rather than berate.
5. Never sacrifice the dignity of a player in the face of defeat.
6. Sportsmanship must take precedence in victory or defeat.
7. Create a mental attitude that requires maximum effort at all times.
8. Accept only mistakes made through maximum effort. Do not accept errors caused by lack of effort.
9. Create an understanding that players achieve success through mental and physical preparation.
10. Make a concentrated effort to be a positive influence on the players, in the games and in life.

